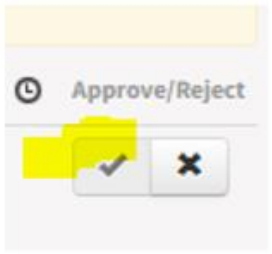
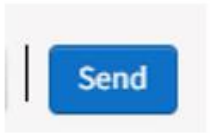
- Medius processing and approvals

Approve an Invoice:

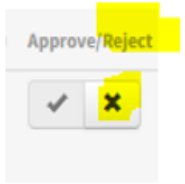




Approval Limits per Policy

$20,000	Market Managers I and II
$50,000	Territory Managers I and II
$150,000	Directors
$250,000	Vice President
$2,000,000	Senior Vice President

Reject an Invoice:



Write a comment.

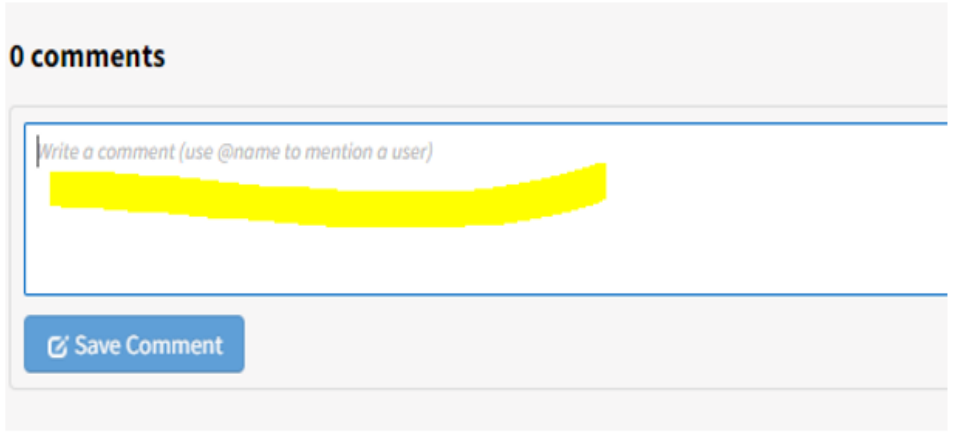
Examples:

Do not pay. Invalidate.

Not my invoice.

Reroute to John Smith.

Update coding to .....



Click save comment

Click blue send button: 