Standard Work - Transactional

PODS Moving & Storage	Core Process - Fleet Management	Date Created:	2/25/2025
		Date Revised:	
	Process Name: DVIR Compliance	Version:	V1.0
		Leadership Sponsor	Rich Schwartz
		Process Owner:	Brannon Hufstetler

Steps		Key Points & Background	Visuals & Job Aids
Completed by Origination Location			
1	**DVIR Compliance**	1.1	Login to Whip Around
		1.2	**Inspection History** *Hover cursor over far left side of user dashboard *Collapse Menu will expand *Select Inspections *Select Inspection history
		1.3	**Sort and Filter** *Filter by "Today" *Sort by Driver with clicking the up arrow beside Drive Name Field
		1.4	**Analyze and Compare** *Review data comparing drivers on route to DVIR inspections completed *Compare all route truck inspections to Podzilla DVIRs **(All route trucks should have a corresponding Podzilla DVIR completed during pre-trip inspections)** *Compliant example- arrows indicating both pre-trip and Podzilla DVIR are present *Non-Compliant example- circle indicating a pre-trip inspection without a corresponding Podzilla inspection ****Certain circumstances may occur where a route truck will not require a Podzilla DVIR (Example- truck traveling to vendor shop for repairs or PM)** **Pro-Tip: Any driver not compliant, Manager to reach out and request driver completes Podzilla DVIR and coaches on importance**
		1.5	**Custom Range** *Users have the ability to expand the range dates *Click filter associated with date *Select Custom *Choose desired date range to analyze
		1.6	**Video Aid** (Note, must be on PODS Wi-Fi or vpn to view)