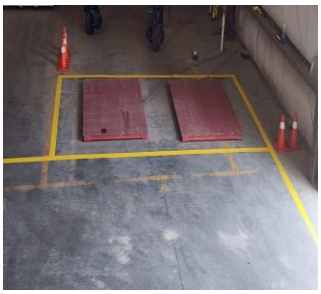
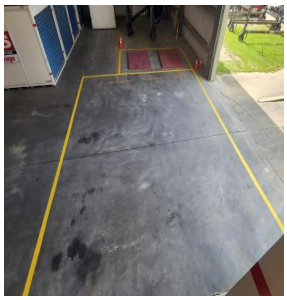
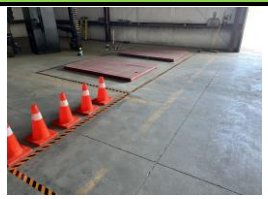
Standard Work Transactional.

PODS Moving & Storage	**Core Process - Weight Tickets**	Date Created:	8/9/2023
		Date Revised:	8/22/2023
		Version	V.5.0
	Process Name: Scale Installation	Leadership Sponsor	Rich Schwartz
		Process Owner:	Brannon Hufstetler

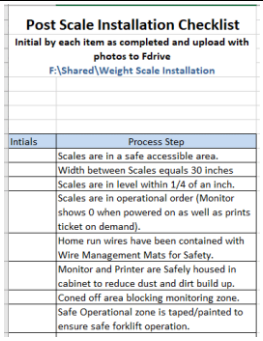
Step			Key Points & Background	Visuals & Job Aids
1	Pre-Installation Guide	**1.1**	Identify secure area for installation and power source. **Electrian to be utilized if electrical outlet is to be repositioned to accommodate indicator and printer. Mount Rubbermaid wall cabinet with C channel for stability.** Low Pedestrian traffic area with height cleareance of no less than16ft.	
		1.2	**Obtain Safety needs**. *Floor Tape Harbor Freight SKU 66069 *Parking lot Paint Lowes item #49441 *Wire Management Mats. Lowes item #866424 *Cones. Lowes item #799 *Rubbermaid Wall mounted Cabinet Lowes item #4064475	   
		1.3	**Tape off/Paint Floor safety area.** *Scale Zone-(16ft wide by 9ft deep area with safety tape and paint where scales will sit). *Safe Operational zone- (23ft wide by 27ft deep safe travel area of forklift during container weighing). *Monitor Zone- (3ft by 3ft blocking area utilized for Digital Indicator and printer)**. Cones to block area when not in use**.	  Scale Zone Safe Operational Zone
		1.4	**Take possession of Scale Contents**. *QTY 2 Model TSM20-57 Platforms (pallet). *QTY 1 Model TS700-SS Digital Indicator (packaged with printer). *QTY 1 Model Bluetooth Printer (packaged with indicator).	  

Standard Work Transactional.

	Installation Steps (By 3rd party Installer)		Key Points	Visuals & Job Aids
2	Secure Area for Installation	2.1	Cone installation zone off for any foot or forklift traffic during install.	
3	Locate Contents	3.1	*QTY 2 Model TSM20-57 Platforms (pallet). *QTY 1 Model TS700-SS Digital Indicator (packaged with printer). *QTY 1 Model Bluetooth Printer (packaged with indicator).	  
4	Scale Platform Assembly	4.1	Unpack Scale platforms	
		4.2	*Lift first platform with forklift 2ft. *Open top Access plate and locate the leveling feet. *Install Leveling feet. *Place scale with forklift in Scale Zone. *Adjust high corners not in contact with floor by further unscrewing feet until they contact floor surface. *Check Platform with level (Must be within 1/4 inch of level). **Repeat steps 4.2 for second platform**.(Scales to be 30in. apart).	 

5	Indicator Assembly/Connections	5.1	**Standard Work** Locate Indicator and Printer in desired location. *Preferred location is as follows- Side of scale area if possible **visible from Forklift**. If location and homerun wire length require rear location as shown, Safe area zone coned and marked off required.	
		5.1.1	Utilize Rubbermaid wall-mounted cabinet to house Monitor and Printer. Lowes item # 4064475 Wall Mounted with hardware included. Small modification for wire management needed.	
		5.2	Locate homerun cables (located in junction box) *Route Cable through the hole exiting the bottom of each scale.	
		5.3	Connect Cables to Indicator *Grasp connector near cable *Partially insert connector in receptacle and rotate until it aligns. *Push connector inward and hand tighten retaining ring.	
		5.4	Connect the AC adapter to the indicator and then to wall outlets. **Hard wired to eliminate need for Extension Cords.**	 
6	Test	6.1	Power up indicator then printer. **Note indicator must be on prior to printer to allow Bluetooth to connect**.	
		6.2	After Power up sequence display should indicate Zero. If it does not press Zero Key.	

Standard Work Transactional.

	Market Manager Steps			
7	Verify Spacing/Placement	7.1	Scales are to be placed in the marked off **Scale zone 30in**. Apart to accommodate all container sizes.	
		7.2	Paint Scale Placement guides to help identify if Scale has been repositioned and resolve.	
8	Wire Management	8.1	*Utilize Wire Management Mats to cover homerun wires from scales to Indicator.	
		8.2	*New Outlet installed to rectify Extension Cord needs if required.	
9	Checklist	9.1	CheckList	
		9.2	Photos of Scale zone, Monitor zone and Safe Operational zone.	
		9.3	Upload checklist and photos to F Drive *Save as Location Name within folder	F:\Shared\Weight Scale Installation
10	Address Warehouse Team	10.1	**Walk-around/User Safety Briefing,** *User Operators Identified. *Safe Operational zone guidelines. (No one other than Forklift Operator within zone when in use).	